

TEAM CHARTER CANVAS

Members



- Enter name
- Enter name
- Enter name

Team Name:

Champion: **Date:**

Purpose Statement



Why does the team exist?

Voice of the Customer



Who are the customers (internal and external)? What is important to them?

Scope



What is in scope?

- Enter details

What is out of scope?

- Enter details

Common Goals



Enter team's SMART Aim Statement

Roles, Responsibilities & Expectations



What role does the team play? What are the expectations for the team?

Focus Areas



- Focus area #1
- Focus area #2
- Focus area #3

Key Metrics



- Metric #1
- Metric #2
- Metric #3

Alignment



How does the team contribute to the organization's overall success?